

Compliance Report with respect to Obligations of Public Authority vide Clause 4(1) (b) of Right to Information Act 2005 in the Mahalanobis National Crop Forecast Center (MNCFC), Department of Agriculture and Cooperation, Ministry of Agriculture, Government of India

Clause 4(l) Every public authority shall

(a) Maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerized are, within a reasonable time and subject to availability of resources, computerized and connected through a network all over the country on different systems so that access to such records is facilitated;

The reports/results and statistics on drought assessment and crop forecasting are kept in a form to facilitate compilation and publication/dissemination. The drought reports may be accessed at our website: www.ncfc.gov.in

(b) Publish before the commencement of this Act

(i) the particulars of its organization, functions and duties;

Mahalanobis National Crop Forecast Centre (NCFC) is an attached office of Department of Agriculture & Cooperation, Ministry of Agriculture, Government of India. It was inaugurated on 24th April, 2012 by Hon'ble Agriculture Minister. The Centre has been established to provide in-season crop forecasts and assessment of drought situation using state of the art techniques and methodologies developed by Indian Space Research Organisation (ISRO). The functions and duties of MNCFC are:-

- **Multiple forecasts for 11 major crops at National/State/District level.**
- **Operationalization of methods developed by Indian Space Research Organisation (ISRO) with respect FASAL and NADAMS project.**
- **Inclusion of additional crops in crop forecasts and sub-district level moderate to high resolution drought assessment in the country in collaboration with ISRO.**
- **Development and refinement of approach of crop forecasts and drought assessment based on trends in satellite and related**

technologies.

- **Repository of database related to crop forecasts and drought assessments generated from different sources such as India Meteorological Department, Institute of Economic Growth and State Agricultural Authorities, etc.**
- **Assimilation of crop forecast results from other programmes, related to flood, drought etc.**
- **Evolution of Centre towards use of Geomatics in other aspects of agriculture, such as Cropping System, Horticulture, Soil and its Health, Rainfed Area Assessment & Management, estimation of Damage due to Natural Calamities.**
- **Working towards assessment of crop prospect at Global level.**

(ii) the powers and duties of its officers and employees

Officers and employees perform their duties for the fulfilment of functions of MNCFC, aimed at creating/ updating and disseminating statistics on different facets of agriculture and drought. Director heads MNCFC, and guides and supervises performance of various duties/tasks assigned to different officers and employees in NCFC.

(iii) the procedure followed in the decision making process, including channels of supervision and accountability;

Director reports to the Joint Secretary (IT & Ext), and, on all matters requiring attention/approval of Jt. Secretary/ Secretary, files/papers/statements are submitted to Joint Secretary for approval/order/information at the level of Jt. Secretary/Secretary. In other cases, the Director approves/decides at his level. Meetings/Discussions are held with all concerned within MNCFC/ with other concerned officers in the Department/Ministry and also institutions/individuals.

(iv) the norms set by it for the discharge of its functions;

Standards in terms of time, coverage, consistency, frequency, which are explicit/implicit for all important items of work are observed by officials in MNCFC as well as States/ Research Institutions entrusted with the respective items of work. Adherence to these standards is

also monitored/ reviewed through meetings/ discussion, including regular interaction with Sates/ Research Institutions during annual/periodic Meetings/Workshops/Seminars.

- (v) *the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;*

Mahalanobis National Crop Forecast Centre (MNCFC) is an attached office of Department of Agriculture & Cooperation. Procedures and practices to be followed are known and understood by officers and employees entrusted with the respective items of work. Wherever relevant/necessary, proforma and related instructions, including explanatory notes, are prepared and given to concerned officials/agencies. Care is also taken to comply with the recommendations made by expert committees in regard to concepts/definitions, estimation procedures, etc. in this exercise.

- (v) *a statement of the categories of documents that are held by it or under its control;*

The assessments on drought are widely disseminated through website/reports. The seasonal reports on the crop forecasts are submitted to concerned authorities. Keeping in view the emerging changes in technology within the country as well as abroad in the dissemination of agricultural information, constant efforts are made to update/upgrade the methods for dissemination of outputs by MNCFC.

- (vi) *the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;*

The work does not involve public contact / consultation with the public.

- (vii) *statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public*

(viii) a directory of its officers and employees;

Annexure –I

(ix) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;

Monthly remuneration including the system of compensation are being paid to each officers and employees as per the pay scales and norms prescribed by the government.

(x) the budget allocated to each of its agency, programmes, including the amounts allocated and the details of beneficiaries of such programmes;

MNCFC meets its financial requirements from the Plan budgetary provision of FASAL Programme of Department of Agriculture & Cooperation. The Budget Estimate for the Year 2012-13 is Rs. 10.0 crore.

(xi) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Not applicable

(xii) particulars of concessions, permits of authorizations granted by it;

Not applicable

(xiii) details in respect of the information, available to or held by it, reduced in an electronic form;

The details are available on the Centre's website: www.ncfc.gov.in.

(xiv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

MNCFC has an in house reference library.

(xv) the names, designations and other particulars of the public information officers;

Central Public Information Officer	Appellate Authority
Smt. Neetu, Scientist-SD, Tele: 25843226 (O), Email: rathineetu@gmail.com	Smt. S. Mamatha, Scientist-SD Tele: 25843229 (O), Email: mamata.sanapala@gmail.com

(xvi) such other information as may be prescribed;

N.A.

Annexure –I

Contact Details of Concerned Officers

Name of the Officer	Designation	Telephone	Email
Department of Agriculture & Cooperation			
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